Detailed Syllabus M.Com. Semester System



M J P Rohilkhand University Bareilly

(w.e.f. the academic session 2022-23)

First Semester

Sr. No.	Paper	Type of Paper	Credit	Marks
1	Business Research Methodology	Core	5	100
2	Statistical Methods	Core	5	100
3	Managerial Economics	Core	5	100
4	Advanced Management Accounting	Core	5	100
5	Paper Presentation in Seminar & Viva	Core	6	100
6	Minor Paper (from streams other than Commerce)	Other Stream	4	100
		Total	30	

Second Semester

Sr. No.	Paper	Type of Paper	Credit	Marks
1	Management Concepts & Organisational Behaviour	Core	5	100
2	Advanced Financial Accounting	Core	5	100
3	International Business	Core	5	100
4	Supply Change Management & Logistics Management	Core	5	100
5	Research Project/Survey/Industry Visit Report & Viva	Core	6	100
		Total	26	

Third Semester

Sr. No.	Paper	Type of Paper	Credit	Marks
1	Advanced Financial Management	Core	5	100
2	Strategic Management	Core	5	100
3	Research Project/Survey/Industry Visit Report & Viva	Core	6	100
4	Elective Group Paper 1	Elective	5	100
5	Elective Group Paper 2	Elective	5	100
		Total	26	

Fourth Semester

Sr. No.	Paper	Type of Paper	Credit	Marks
1	International marketing management	Core	5	100
2	Corporate Taxation & Planning	Core	5	100
3	Operations Research or Dissertation	Core	4	100
4	Comprehensive Viva	Core	4	100
5	Elective Group (selected in Sem 3 rd) Paper 3	Elective	5	100
6	Elective Group (selected in Sem 3 rd) Paper 4	Elective	5	100
		Total	28	

Sr.	Paper	Credit	Marks
No.			
1	Accounting Information System	5	100
2	Strategic Cost Analysis and Performance	5	100
	Evaluation		
3	Forensic Accounting and Fraud	5	100
	Examination		
4	Financial Reporting and Disclosure in	5	100
	Indian Context		

Elective Group 2 — Human Resource Management

Sr.	Paper	Credit	Marks
No.			
1	Human Resource Development	5	100
2	Strategic Human Resource Management	5	100
3	Industrial Relations and Compensation	5	100
	Laws		
4	Human Resource Accounting &	5	100
	Performance Appraisal for Human		
	Resource		

Elective Group 3 — Finance

Sr. No.	Paper	Credit	Marks
1	Security Analysis and Portfolio Management	5	100
2	Financial Institutions and Markets	5	100
3	International Financial System	5	100
4	Indian foreign trade and Investment	5	100

Elective Group 4 — **Marketing**

Sr. No.	Paper	Credit	Marks
1	Advertising and Sales Management	5	100
2	International Marketing Management	5	100
3	Consumer Behaviour	5	100
4	Marketing Research	5	100

Elective Group 5 — **Taxation**

Sr. No.	Paper	Credit	Marks
1	Wealth & Gift Tax	5	100
2	Direct Tax Procedures	5	100
3	Indirect Tax Procedures	5	
4	Computerised Taxation & Return Filing	5	100

Elective Group 6 — **E-commerce**

Sr.	Paper	Credit	Marks
No.			
1	Business Models in E-Commerce & ICT Applications	5	100
2	Logistics and Supply Chain Management in E-Commerce	5	100
3	Web-Designing & Digital Marketing	5	100
4	E-commerce Security and laws	5	100

Elective Group 7 -- Banking and Insurance

Sr. No.	Paper	Credit	Marks
1	Regulatory framework of banking and insurance business	5	100
2	Management of banking and insurance product and services	5	100
3	Fund Management in banking and insurance Companies	5	100
4	Risk Management in Banking and Insurance Sector – Tools and Management	5	100

Elective Group 8 — Indian Laws & Legislations

Sr. No.	Paper	Credit	Marks
1	IPR Laws in India	5	100
2	Industrial & Labour Laws1	5	100
3	Industrial & Labour Laws –2	5	100
4	The Competition Act 2002	5	100

Important Points

Assessment Criteria

Type of Papers	Assessment Criteria
Core	30% Internal & 70% External
Other Stream &	30% Internal & 70% External
Elective	
Research	Jointly by the college teacher (internal examiner) &
Project/Survey/Industry	the teacher appointed by University (external
Visit Report & Viva	examiner).
Paper Presentation in	Jointly by the college teacher (internal examiner) &
Seminar & Viva	the teacher appointed by University (external
	examiner).
Comprehensive Viva	Jointly by the college teacher (internal examiner) &
	the teacher appointed by University (external
	examiner).
Dissertation	50% Internal and 50% External

^{*}The Dissertation will be assessed internally by the College Teacher/Supervisor (weightage 50%) and further it will be sent to University to be assessed externally (weightage 50%).

- ** 'Research Project/Survey/Industry Visit Report & Viva', 'Paper Presentation in Seminar & Viva' and 'Comprehensive Viva' will be assessed jointly by the college teacher (internal examiner) & the teacher appointed by University (external examiner).
- *** The student will select One Elective Group out the different elective groups in the Sem. III. The first two papers of the selected elective group will be studied in the Sem. III and; the remaining two papers will be studied in Sem. IV.
- **** In the first semester the student will select a Minor Paper from the subject streams other than Commerce as per the subjects availability of the concerned college.

Paper 1 -- BUSINESS RESEARCH METHODOLOGY

Unit I: Introduction to Business Research: Meaning and role of business research; Business research and scientific method; Scope of business research; An overview; Ethics in business research.

Unit II: Problem Specification: Management problem specification, Formulating research problem, Developing research proposal – research objectives, research hypotheses, information needs; Determining research design: Explorative research – major techniques and their evaluation; Descriptive researches – case study, survey method and observation method; Quantitative vs qualitative research.

Unit III: Determining Data Sources: Secondary data sources and their usefulness; Primary data collection — Observation and questioning methods; Questionnaire preparation; Scaling techniques and attitude measurement; Reliability and validity assessment.

Unit IV: Survey Design: Census and survey methods; Designing sample survey – Defining universe, Determining sampling frame, sampling unit, sampling method and sample size.

Unit V: Data Collection: Organising fieldwork – selection, training, supervision and evaluation of fieldworkers, Survey errors – sampling vs. non-sampling errors; Types of non-sampling errors and ways to deal with them; Data analysis and interpretation: Data editing and coding, Univariate analysis; Bivariate analysis; Multivariate data analysis – Interdependence and dependence analyses and their basic assumptions.

Paper 2 -- STATISTICAL METHODS

UNIT I: **Indian Statistics:** Statistical System in India; CSO and NSSO; Population Census

Statistics; Price Statistics; and National Income Statistics.

UNIT II: Association of Attributes (Two attributes only); Chi-Square Test

Interpolation and Extrapolation: Binomial, Newton and Lagrange Method

Regression Analysis

UNIT III: Probability Theory: Classical, Relative and subjective probability, Addition and

Multiplication Rules, Conditional probability, Bayes' Theorem and Bernoulli's

Theorem.

UNIT IV: Sampling:

Large Sample: Test of Hypothesis in Variables and Attributes; Z – Test;

Small Sampling: Test of significance in t test, F test and Z test.

UNIT V: Analysis of Variance:

One Way and Two-Way Classification, Design of experiment

Paper 3 -- MANAGERIAL ECONOMICS

Unit-I: Nature and Scope of Managerial Economics: Managerial Economist's Roles and Responsibilities; Relation with Economics and other Disciplines; Business Objective Models – Profit Maximization, Sales Maximisation, Managerial Discretion and Behavioural Models; Fundamental Economic Concepts – Incremental, Opportunity Cost, Discounting and Equi-Marginal or Substitution Concepts.

Unit-II: Theory of Consumer Demand: Cardinal Utility Analysis of Demand; Ordinal Utility Analysis of Demand; Revealed Preference and Logical Ordering Analyses of Demand; Consumer's Choice; Individual and Market Demand Functions; Demand Distinctions; Law of Demand - Price, Income and Substitution Effects, Bandwagon Effects and Snob/Veblen Effects, Giffen's Paradox.

Unit-III: Demand Elasticity and Forecasting: Elasticity of Demand - Determinants and Distinctions, Degrees and Measurements of Price, Income, Cross Advertising and Expectation Elasticities and Applications in Business; Decisions, Demand Estimation- Functional Forms, Demand Forecasting, Need for and Steps in Demand Forecasting and Demand Forecasting Techniques for Established as well as New Products.

Unit-IV: Production Theory: Production Function; Laws of Variable Proportions; Producer's Equilibrium - Traditional Analysis, Isoquant, Iso-cost and Ridge Lines and Modern Analysis of Producer's Equilibrium-Expansion Path and Returns to Scale as per Isoquants; Economies and Diseconomies of Scale – Internal and External.

Unit-V: Cost Theory: Implications of Costs – Real, Alternative and Money Costs; Cost Distinctions and Functions; Cost Behaviour in Short-Run and Economic Capacity; Derivation of Long Run Costs; Modern Analysis of Costs - Average Fixed and Average Variable Costs and Reserve Capacity; Real and Pecuniary Economies; Relevance of Costs in Business Decisions.

Paper 4 -- ADVANCED MANAGEMENT ACCOUNTING

Unit I: Management Accounting – Nature and Functions; Financial vs. Management Accounting; Cost vs. Management Accounting; Role of Management Accountant. Cost Concepts and Classifications.

Unit II: Activity Based Costing (ABC) – Concept and uses; Flow of Costs in ABC; Emerging Costing Approaches; Traditional Costing System vs. ABC.

Unit III: Variable and Absorption Costing - Concept, Comparison, Applications of Variable Costing, Preparation of Income Statements.

Cost-Volume-Profit (CVP) Analysis - Contribution Margin; Break - Even Analysis; Profit Volume (P/V) Analysis; Multiple-Product Analysis; Optimal use of Limited Resources.

Standard Costing – Concept, Advantages; Types of Standards; Variance Analysis; Materials and Labour Variance.

Unit IV: Relevant Information and Short-Run Managerial Decisions – Managerial Decision Making; Decision Making Process; Differential Analysis; Types of Managerial Decisions – Make/Buy, Add/Drop, Sell/ Process Further, Operate/Shutdown, Special Order, Product-Mix, Pricing Decisions.

Unit V: Responsibility Accounting and Divisional Performance Measurement – Advantages and Disadvantages of Divisionalisation; Concept of Responsibility Accounting; Responsibility Centres – Cost Centre, Revenue Centre, Profit Centre, Investment Centre, Responsibility Performance Reporting, Financial Measures of Performance, Non- Financial Performance Measures.

Core Paper

Paper 5 - PAPER PRESENTATION IN SEMINAR & VIVA

Students will be allotted different topics related to the syllabus or commerce field and; will be directed to prepare a Paper/PPT/Poster/Diagram/Graphs etc. These will be presented in departmental seminar organised in college. The presentation will also include an open Viva and will be judged jointly by the college teacher (internal examiner) & the teacher appointed by University (external examiner).

'Paper Presentation in Seminar & Viva' will be assessed jointly by the college teacher (internal examiner) & the teacher appointed by University (external examiner).

Other Stream Paper

Paper 6 - MINOR PAPER

In the first semester the student will select a Minor Paper from the subject streams other than Commerce as per the subjects availability of the concerned college.

Second Semester –Core Paper

Paper 1 -- MANAGEMENT CONCEPTS AND ORGANISATIONAL BEHAVIOUR

Unit I: School of Management Thought: Scientific, process, human behaviour and social system school; Decision theory school: Quantitative and system school, contingency theory management: Functions of a manager

Unit II: Managerial Functions: Planning concepts, significance, types. Organizing-concept, principles, theories, types of organizations, authority. responsibility, power delegation, decentralization: Staffing, Direction; coordination: Control-nature process, and techniques, Motivation: Process of motivation; Theories of motivation

Unit III: Organizational Behaviour: Organizational behaviour-concept and significance, Relationship between management and organizational behaviour: Emergence and ethical perspective, Attitudes; Perception; Learning, Personality, Transactional analysis.

Unit IV: Groups Dynamics and Team Development: Group dynamics definition and importance, types of groups, group formation, group development, group composition, group performance factors, Principle centered approach to team development. Leadership: Concept: Leadership styles & Theories

Unit V: Organisational Conflict: Dynamics and management; Sources. patterns, levels, and types of conflict, Traditional and modern approaches to conflict; Functional and dysfunctional organizational conflicts. Resolution of conflict. Organizational Development: Concept, Need for change, resistance to change, Theories of planned change: Organizational diagnosis: OD Intervention

Second Semester –Core Paper

Paper 2 -- ADVANCED FINANCIAL ACCOUNTING

Unit I: Foreign Currency Conversion & Requirements as per applicable Accounting Standards in case of Foreign Branches

Unit II: Final Accounts of Banking Companies, Statutory Requirements for Banking Companies' Final Accounts, Provisioning of Non- Performing Assets

Unit III: Final Accounts of Insurance Companies, Statutory Requirements for Insurance Companies' Final Accounts (Including Both General & Life Insurance Companies)

Unit IV: Final Accounts of Co-operative Societies, Statutory Requirements for Co-operative Societies' Final Accounts

Unit V: Inflation Accounting, Environment Accounting & Human Resource Accounting

Second Semester –Core Paper

Paper 3 -- INTERNATIONAL BUSINESS

Unit I: Introduction- Importance, nature and scope of international business; Globalization; Drivers of globalization; Consequences of globalization; Basic entry decisions with respect to international business; Modes of entry into international business.

Unit II: International Trade- Theories of international trade – mercantilism, absolute advantage, comparative advantage, factor proportions theory, product life cycle theory, new trade theory, national competitive advantage. World trading environment - Pattern and structure of world trade in goods and services; Government intervention in international trade; Instruments of trade intervention: Tariffs, quotas and other measures and their effects.

Unit III: International Investment- Types of international investment; international investment theories - market imperfections theory, internalization theory, strategic behaviour, international product life cycle theory, Dunning's eclectic paradigm; costs and benefits of FDI to host and home countries; Global trends in FDI.

Unit IV: International Business Environment- Political systems, legal systems, and economic systems; Elements of political, legal, economic and cultural environment relevant for international business, and associated risks; Framework for analyzing political, legal, economic and cultural environment across countries. Regional Economic Integration: Levels of regional economic integration - Free trade area, customs union, economic union, common market, political union; Regionalism vs. Multilateralism; Structure and functioning of some important regional economic arrangements like EU and NAFTA, SAARC

Unit V: Regulation of International Trade and Investment- World trade and protectionism; GATT, The Uruguay Round, WTO – importance, trading principles and structure; Important agreements of WTO – Agriculture Agreement; SPS, TBT, GATS, TRIPS etc.; WTO and India. International economic institutions - IMF, World Bank, UNCTAD; International money and capital markets.

Second Semester – Core Paper

Paper 4 - SUPPLY CHAIN MANAGEMENT & LOGISTICS MANAGEMENT

Unit I: Introduction: Evolution, importance, scope, concept of Supply Chain Management (SCM) and trade logistics; Supply chain management as a Management Philosophy; Function of SCM, Value chain for supply chain management; Design of SCM; Logistic activities — An overview, contribution of logistics at macro and micro levels; SCM and trade logistics; Logistics and competitive advantage; Logistics mix; Concept, span and process of integrated SCM; Difference between logistics and supply chain management, Logistics organization - Logistics in different industries.

Unit II: Behavioural Issues in Supply Chain Management: Role of relationship marketing in SCM; Managing relationships with suppliers and customers; Captive buyers and suppliers; Strategic partnerships; Supplier-retailer collaboration and alliances.

Unit III: Focus Areas of Logistics and Supply Chain Management: Product development process and SCM, purchasing cycle, types of purchases, JIT purchasing, strategic role of purchasing in the supply chain and total customer satisfaction; Purchasing vs. procurement, procurement strategies; Transportation: Introduction, objectives, different modes of transportation, importance of effective transportation system; Warehousing and inventory management: Reasons for warehousing, warehousing evaluation and requirements, warehousing location strategies. Logistical packaging: Introduction, objectives, concept of logistical packaging, types of packaging material, packaging costs.

Unit IV: Performance Measurement: Framework of performance indicators, methods of performance measurement, and the balanced score card approach, benchmarking, supply chain metrics (KPIs), performance measurement and continuous improvement.

Unit V: Trends and Challenges in Logistics and Supply Chain Management: Third party and fourth party logistic outsourcing- Challenges and future directions; Reverse logistics; Bullwhip effect; Push based and pull based systems; Green supply chain management; E-Commerce logistics: Requirements of Logistics in e-commerce, EDI, bar coding, RFID; Re-engineering the supply chain- Future directions.

Second Semester – Core Paper

Paper 5 - RESEARCH PROJECT/SURVEY/INDUSTRY VISIT REPORT & VIVA

- 1. The Research Project/Survey/Industry Visit Report will be a practical, in-depth study of a problem, issue, opportunity, technique or procedure or a combination of these aspects of business. The students are required to define an area of investigation, carve out research design, gather relevant data, analyse the data, draw conclusions, and make recommendations.
- 2. The Research Project/Survey/Industry Visit Report & Viva must be an original piece of work.
- 3. The Research Project/Survey/Industry Visit Report & Viva topic is to be selected carefully with the help of supervisor.
- 4. 'Research Project/Survey/Industry Visit Report & Viva' will be assessed jointly by the college teacher (internal examiner) & the teacher appointed by University (external examiner) through conducting a Viva-Voce.

Third Semester – Core Paper

Paper 1 - ADVANCED FINANCIAL MANAGEMENT

Unit I: Introduction: Nature, scope and objectives of financial management; Measurement of shareholders' wealth; Finance as a strategic function; Role of a finance manager; Concepts of Risk, Return and Time value of money; Financial decision making and types of financial decisions; Risk-return trade off in financial decisions; Agency problem and agency costs. Contemporary issues in financial management.

Unit II: Capital Budgeting Decision: Nature, significance and types of capital budgeting decisions; Capital budgeting process; Estimation of cash flows; Discounted cash flows (DCF); Capital budgeting techniques- ARR, Payback period, Discounted Payback Period (DPB), Net Present value (NPV) and Internal rate of return (IRR), Profitability index; Capital budgeting decision under inflation, capital rationing and multi period budget constraints; Capital budgeting decision under risk and uncertainty; Techniques for incorporating risk and uncertainty in capital budgeting decisions- Risk Adjusted Discount Rate Method (RADR), Certainty Equivalent method, DCF Break Even Analysis, Simulation method, Probability distribution method, Decision tree analysis, Backward induction method, Sensitivity analysis and Scenario analysis.

Unit III: Cost of Capital and Capital Structure Decision: Specific costs of capital, weighted average cost of capital, weighted marginal cost of capital; Theories of capital structure- Net Income theory, Net Operating Income theory, Traditional theory, MM Hypothesis without and with corporate taxes, Trade off theory, Pecking order theory, Market timing theory; Signalling theory and effect of information asymmetry on capital structure; Financial leverage and evaluation of financial plans (EBIT-EPS analysis); The concept of present value of interest tax shield; Determination of beta of levered firm and optimal capital structure; Factors affecting choice of Capital structure in practice.

Unit IV: Dividend Decision: Issues in dividend decision; Dividend rate and dividend yield; Theories of relevance and irrelevance of dividend in firm valuation -Pure residual theory, Walter's model, Gordon's Model, MM Hypothesis, Bird-in-hand theory and Dividend signalling theory; Relevance of dividend under market imperfections; Traditional and Radical position on dividend; Types of dividend polices in practice-Pure residual policy, constant rupee dividend policy, constant dividend payout policy and smooth stream dividend policy; Determinants of dividend policy in practice; Lintner's Model of corporate dividend behavior.

Unit V: Working Capital Management: Concept and types of working capital; Operating cycle and cash cycle; Estimation of working capital requirement; Approaches of working capital financing; Determinants of working capital; Components of working capital management; Cash management- Baumol's Model and Miller-Orr Model of managing cash; Receivables management- dimensions of credit policy, credit analysis and evaluation of credit policies; Inventory management.

Third Semester - Core Paper

Paper 2 - STRATEGIC MANAGEMENT

- **Unit I:** Introduction: Role and concept of strategy; Strategic management process; Approaches to strategic decision making; Components of business policy; Strategic role of board of directors & top management. Strategic intent
- **Unit II:** Environmental Analysis: Analysis of broad environment: Environmental profile; Constructing scenarios; Environmental scanning techniques- ETOP, PEST and SWOT (TOWS) Matrix; Michael Porter's Diamond framework; Analysis of operating environment Michael Porters model of industry analysis; Strategic group analysis; Analysis of internal environment—Resource audit; Resource Based View (RBV); Core and distinctive competencies; Sustainable competitive advantage and transient competitive advantage.
- **Unit III:** Strategic Choices: Strategic options at corporate level: Growth, stability and retrenchment strategies; Corporate restructuring; Strategic options at business level- Michael porters' competitive strategies and cooperative strategies. Evaluation of strategic alternatives Product portfolio models (BCG matrix, GE Matrix, etc.)
- **Unit IV:** Situation Specific Strategies: Strategies for situation like competing in emerging industries, maturing and declining industries, fragmented industries, hyper –competitive industries and turbulent industries; Strategies for industry leaders, runner -up firms and weak businesses.
- **Unit V:** Strategic Issues and Alternatives in Globally Competitive Markets: Why & how firms internationalize; International entry options; Outsourcing strategies; Strategy implementation and control: Interdependence of formulation and implementation of strategy; Issues in strategy implementation, Planning and allocating resources; Organization structure and design; Budgets and support system commitment; culture and leadership. Strategy evaluation and control.

Third Semester - Core Paper

Paper 5 - RESEARCH PROJECT/SURVEY/INDUSTRY VISIT REPORT & VIVA

- 1. The Research Project/Survey/Industry Visit Report will be a practical, in-depth study of a problem, issue, opportunity, technique or procedure or a combination of these aspects of business. The students are required to define an area of investigation, carve out research design, gather relevant data, analyse the data, draw conclusions, and make recommendations.
- 2. The Research Project/Survey/Industry Visit Report & Viva must be an original piece of work.
- 3. The Research Project/Survey/Industry Visit Report & Viva topic is to be selected carefully with the help of supervisor.
- 4. 'Research Project/Survey/Industry Visit Report & Viva' will be assessed jointly by the college teacher (internal examiner) & the teacher appointed by University (external examiner) through conducting a Viva-Voce.

Paper 1 - INTERNATIONAL MARKETING MANAGEMENT

Unit I: Introduction: Importance and scope of international marketing; International market-orientation and involvement; International marketing management process - An overview, International marketing information system. International Marketing Environment: Typology of international marketing environment; Influence of foreign market's physical, economic, socio-cultural, political and legal environments on international marketing decisions; Global trading environment and developments. International Market Segmentation, Targeting and Positioning; Screening and selection of foreign markets; International market entry strategies – Exporting, licensing, contract manufacturing, joint venture, operating through wholly-owned subsidiaries aboard.

Unit II: International Product Planning and Pricing Decisions: Major product decisions —product quality, design, labeling, packaging, branding and product support services; Issue of product standardization vs. adaptation; International trade product life cycle; New product development. Pricing Decisions for International Markets: Factors influencing international price determination; International pricing process, policies and strategies; Delivery terms and currency for export price quotations; Standardised vs. differentiated pricing strategies; Transfer pricing.

Unit III: International promotion strategies: Communications across countries - Complexities and issues; Country-of-origin effects and strategies for dealing with adverse country-of-origin effects; International promotion mix: Concept, tools and their key features; Developing international promotion campaign; Standardization vs. adaptation issue; Planning for direct mail, sales literature, trade fairs and international advertising; International sales force management: Process and major issues

Unit IV: International Distribution Decisions: Distribution channel strategy; Different types of international distribution channels, their roles and functions; Selection and management of overseas middlemen; International distribution logistics - inventory management, transportation, warehousing, and insurance.

Unit V: Emerging Trends in International Marketing: International marketing through Internet; Ecological concerns in international marketing, International marketing ethics.

Paper 2 - CORPORATE TAXATION AND PLANNING

Unit I: Tax Planning: Concept of tax planning and tax management, tax evasion and tax avoidance; Rationale of corporate tax planning; Nature and scope of tax planning in companies.

Unit II: Tax Assessment of Companies: Residential status of company and incidence of tax; Computation of taxable income of companies: Carry forward and set off of business losses, deductions available to corporate assesses; Computation of corporate tax liability; Minimum alternate tax and tax credit; Tax on distributed profits; Tax on income distributed to unit holders.

Unit III: Tax Planning and Business Decisions: Implications of tax concessions and incentives for corporate decisions in respect of setting up a new business, location of business and nature of business. Tax Planning and Financial Decisions: Capital structure decisions; Dividend policy; Bonus Share; Investments and capital gains; Owning or leasing of an asset; Hire purchase or instalment purchase decision; Purchase of an asset out of own funds or out of borrowed capital; Manufacturing or buying; Repairing, replacing, renewing or renovating an asset; Sale of assets used for scientific research; Shutting down or continuing operations; Private equity

Unit IV: Business Reorganization: Tax Planning in respect of amalgamation and de-merger of companies, slump sale, conversion of a firm into a company; Conversion of sole proprietorship into company; Conversion of company into Limited Liability Partnership.

Unit V: Foreign Collaboration: Doubly taxed income and Double Taxation Aspects: Foreign collaborations and incidence of taxation on domestic companies and other assesses; Provisions for relief in respect of double taxation - Unilateral and bilateral. Note: Relevant software will be used for pedagogical purpose.

Paper 3 (A) – OPERATIONS RESEARCH

Unit I: Introduction to Operations Research--- Basic definitions, scope, objectives, phases, models and limitations of Operations Research. Linear Programming Problem – Formulation of LPP, Graphical solution of LPP. Simplex Method for Maximization and Minimization

Unit II: Transportation Problem--- Formulation, solution, unbalanced Transportation problem. Finding basic feasible solutions — Northwest corner rule, least cost method and Vogel's approximation method. Optimality test: the stepping stone method and MODI method.

Unit III: Assignment model--- Formulation of Assignment Model. Hungarian method for optimal solution. Solving unbalanced problem. Traveling salesman problem and assignment problem.

Sequencing models-- Solution of Sequencing Problem, Processing n Jobs through 2 Machines, Processing n Jobs through 3 Machines, Processing 2 Jobs through m machines, Processing n Jobs through m Machines.

Unit IV: Games Theory--- Competitive games, rectangular game, saddle point, minimax (maximin) method of optimal strategies, value of the game. Solution of games with saddle points, dominance principle. Rectangular games without saddle point – mixed strategy for 2 X 2 games.

Unit V: Network Models— Fundamental Aspects of Network Models and construction of Network Diagrams, Introduction to PERT & CPM, time estimate, Probability of completing the project on or before specific time, Float of an activity

Paper 3 (B) – DISSERTATION

- The Dissertation will be a practical, in-depth study of a problem, issue, opportunity, technique or procedure or a combination of these aspects of commerce field. The students are required to define an area of investigation, carve out research design, gather relevant data, analyse the data, draw conclusions and make recommendations. The Dissertation must be an original piece of work. Topic of Dissertation will be selected carefully with the help of supervisor.
- The Dissertation will be assessed internally by the College Teacher/Supervisor (weightage 50%) and further it will be sent to University to be assessed externally (weightage 50%).

Paper 4 – COMPREHENSIVE VIVA

'Comprehensive Viva' will be assessed jointly by the college teacher (internal examiner) & the teacher appointed by University (external examiner).

Paper 1 - ACCOUNTING INFORMATION SYSTEM

Unit I: Overview of Accounting Information Systems: Introduction to accounting information system; Theoretical foundations of AIS; Introduction to transaction processing; AIS development strategies. Tools used in systems analysis and design flow charts and decision models; Input output design Gant charts; PERT -CPM Models.

Unit II: Accounting Information System Cycles: Hierarchy of systems; System description; Systems model of an information processing system; Revenue cycle; Expenditure cycle – Purchase and cash disbursement procedures; Payroll processing and fixed asset procedures; Conversion cycle; Financial reporting and management reporting systems; General ledger and reporting cycle; Interface of accounting information and management system; Organization of accounting information System.

Unit III: Controls and Audit in Accounting Information System: Prevalence, Prevention and Detection of Fraud in AIS; Information system control for system reliability, information security, confidentiality, integrity, and availability; Auditing computer-based information system-input control, processing control, output controls.

Unit IV: Advanced Technologies in Accounting Information: Data processing modes and strategies, Database management systems, REA approach to database modelling, Enterprise resource planning (ERP) systems; Electronic commerce system; Applying XBRL in AIS; Financial reporting and management reporting systems.

Unit V: Emerging technologies: Cloud accounting system (XERO); Visual analytics software (SASVA); Other Emerging technologies.

Paper 2 - STRATEGIC COST ANALYSIS AND PERFORMANCE EVALUATION

Unit I: Cost Management: Nature; Cost management system; Strategic cost management (SCM); SCM and strategy; Components of SCM. Cost Control and Cost Reduction—basics, process, methods and techniques of cost reduction programme. Activity-Based Management [ABM]- concept and uses; Relationship between activity - based costing and ABM; Operational ABM and Strategic ABM; Techniques of ABM; Implementation steps in ABM.

Unit II: Life Cycle Costing: Meaning and benefits; Product Life Cycle and pricing decisions; Life Cycle Budgeting. Target Costing: Concept; Target costing and target pricing; Key principles of target costing; ABC and target costing; Target costing process; Market driven costing, product level costing, component level costing; Chained target costing; Target costing and cost management; Role of value engineering in target costing.

Unit III: Kaizen Costing: Meaning; implementation steps in kaizen costing; Target costing and kaizen costing; General kaizen costing and item specific kaizen costing; Bench marking. Total Quality Management (TQM): Meaning and characteristics; Types of quality costs; Traditional and modern view of quality, measuring quality costs; Reporting quality costs; Success factors for TQM; Implementing TQM; Quality cost information and managerial decision making.

Unit IV: Pricing Strategies: Factors influencing pricing decisions; Short run Vs. long run pricing strategy; Cost-based pricing; Economic approach to pricing; Pareto analysis in pricing decisions; Cost plus/Mark-up pricing; Return on investment pricing; Return on net-worth pricing; Evaluation of different pricing methods; Pricing a new Product; Sensitivity analysis in pricing decisions; Monopoly pricing vs. competitive pricing; Bottom line pricing. Activity-Based-Budgeting (ABB); ABB and traditional budgeting; ABB Process; Capacity utilization; Role of ABB in cost management.

Unit V: Productivity and Business Process Re-Engineering (BPR): Measuring productivity; Partial productivity measurement; Total productivity measurement; Measuring changes in activity and process efficiency; Productivity in service firms and not-for-profit organizations; Process reengineering (PR)- concept, importance; Issues in PR. Value chain analysis- Concept, value chain linkages; Internal linkages; Supplier linkages; Customer linkages; Role of value-chain in decision analysis. Theory of Constraints (TOC)- concept; Operational measures; Steps for improving performance; Internal constraint; External constraint; TOC and cost management; Uses of TOC; ABC and TOC.

Paper 3 - FORENSIC ACCOUNTING AND FRAUD EXAMINATION

Unit I: Forensic Accounting & Fraud Auditing Fundamentals: Meaning, nature and scope, Auditors liability for undetected frauds, Fraud auditing (forensic audit) phases: Recognition and planning, Evidence collection and evaluation, Communication of results.

Unit II: Fraud Definition & Taxonomy: Ingredients of fraud, why is a fraud committed and who commits a fraud? Meaning and nature of corporate fraud, concept of fraud under Companies Act 2013, frauds for and against a company, victims of fraud.

Unit III: Types of Corporate Frauds: Bribery and corruption, Misappropriation of assets, Manipulation of financial statements, Procedure-related frauds, Corporate espionage, Fraud in e-commerce. Fraud Prevention-Strategies, Fraud prevention for consumers and businesses.

Unit IV: Banking Frauds: Overview- Case study/examples; Insurance Frauds- Overview, Case study/examples; Capital Market Frauds-Overview, Case study/examples.

Unit V: Fraud management: Fraud Detection-Symptoms of fraud; Fraud Investigation- Inquiry methods, Fraud reports; Management of Fraud-Culmination, consequences, and policy implications of corporate frauds; Resolution of Fraud-Legal follow up.

Paper 4 - FINANCIAL REPORTING AND DISCLOSURE IN INDIAN CONTEXT

Unit I: Accounting Theory: Nature; Classifications of accounting theory; Different approaches to theory construction; Factors influencing accounting environment; Measurement in accounting. Accounting Principles: Generally Accepted Accounting Principles; Selection of accounting principle; AS1 Disclosure of Accounting Policies; Indian Accounting Standards.

Unit II: Income Concepts: Different concepts of income measurement; Recipient of net income, revenues, expenses, gains and losses value added statement.

Unit III: Assets: Methods of Asset Valuation; Impairment of Assets. Liabilities- Classification, Measurement, Theories of equity Depreciation Accounting and Policy- Allocation vs. valuation process; Factors influencing selection of depreciation policy.

Unit IV: Accounting and Reporting of Intangibles: Fair value measurement - rationale, accounting standards on fair value measurement. Accounting for Changing Prices- historical cost accounting, relevance of inflation adjusted statement. Methods of accounting for changing prices- Replacement Cost Accounting, Current Purchasing Power Accounting (CPPA), Current Cost Accounting (CCA).

Unit V: Accounting Standard Setting: Benefits, standard setting by whom? Standard setting in India IASB- Role, Achievements of IASB in standard setting. Financial Reporting – Objectives, users in financial reporting qualitative characteristics of accounting information; Factors influencing financial reporting in India. Emerging Trends in reporting-integrated reporting; Corporate social responsibility reporting; Human resource reporting and value added statements.

Paper 1 - HUMAN RESOURCE DEVELOPMENT

Unit I: Introduction to Human Resource Development: Historical perspective, emergence of HRD, conceptualizing critical HRD; Contemporary realities and future of HRD; Andragogy and life-long learning.

Unit II: Theoretical approaches to Human Resource Development: Social capital theory, learning network theory, relevance of systems theory to HRD, human capital theory and screening theory of HRD.

Unit III: Human Resource Development Process: Identifying HRD needs; Designing and developing effective HRD programs; Evaluating effectiveness of HRD Programs; HRD interventions.

Unit IV: Integrating learning with work: Theories of learning, trends in workplace learning, learning interventions; Transfer of learning; Strategic learning and leadership; Learning organizations and organizational learning.

Unit V: Human Resource Development Trends: New ways of working and employability; Coaching, mentoring and management of performance; Virtual HRD; Workforce diversity and HRD.

Paper 2 - STRATEGIC HUMAN RESOURCE MANAGEMENT

Unit I: Introduction: Evolution of Strategic Human Resource Management (SHRM); HR, SHRM & Corporate Strategy; Challenges in SHRM; Resource based view of a firm; Investment perspective of SHRM; HR architecture; HR competencies.

Unit II: HR Strategies: Importance of HR in strategy formulation, Strategic approach to HR functions (planning, acquisition, training, development, reward and compensation); Managing workforce diversity.

Unit III: SHRM in Practice: Identifying strategic positions; Managing employee relations - Unions and strategic collective bargaining; Strategic change, Restructuring and SHRM; Employee engagement and well-being; Matching culture with strategy; Behavioural issues in strategy implementation.

Unit IV: SHRM and Business Performance: SHRM for competitive advantage; High performance work systems and SHRM, HRM and firm performance, Evaluating SHRM effectiveness, HRM and customer outcomes, HR metrics; HC bridge Framework model.

Unit V: Trends and Issues in SHRM: HR implications of mergers and acquisitions; Outsourcing and its HR implications; Human resource strategy in international context; HRM in developing countries; Technology and HRM, Corporate Ethics, Values and SHRM; Future of SHRM.

Paper 3 - INDUSTRIAL RELATIONS AND COMPENSATION LAWS

Unit I: Structure and Evolution of Industrial Relations: Concept, nature and models of IR-Unitarist, Pluralist, Dunlop's and Marxist perspectives of IR; Industrial relations system in India- Structure and its evolution; Major contemporary developments in global economy and polity and their impact on industrial relations scenario in India.

Unit II: Industrial Disputes Resolution and Grievance Redressal: Nature, causes and types of industrial disputes; Industrial Disputes Act, 1947- authorities, reference of disputes to boards, courts/tribunals, procedures and powers of authorities, strikes and lockouts, unfair labour practices, penalties; Methods of industrial disputes resolution; Nature of grievances and grievance procedures; Handling employee grievances; Industrial Employment (Standing Orders) Act, 1946.

Unit III: Trade Unionism and Collective bargaining: Provisions of Trade Union Act, 1926, Definitions, Legislations of trade unions, rights and liabilities of registered trade union, regulations, penalties and procedure; Collective bargaining- Nature and functions; Types of bargaining; Collective bargaining in the Indian context; Emerging trends in union-management relations; Technology and industrial relations; Principles of comparative analysis, variables of comparative analysis (culture, values, ideologies, politico-economic structure).

Unit IV: Compensation Management: Compensation management process, forms of pay, financial and non-financial compensation; Compensation strategies; Assessing job values & relativities; Pay structures; Designing pay levels, mix and pay structures, construction of optimal pay structure; Paying for performance, skills and competence; International pay systems- comparing costs and systems; Strategic market mind set; Expatriate pay.

Unit V: The Workmen's Compensation Act 1923: Objectives; Employer's liability for compensation; Amount of compensation; Distribution of compensation; Notice and claims, remedies of employers against stranger; Procedures in proceedings before Commissioner. The Payment of Bonus Act, 1965; The Payment of Wages Act, 1936 and The Minimum Wages Act, 1948.

<u>Paper 4 – HUMAN RESOURCE ACCOUNTING & PERFORMANCE APPRAISAL FOR</u> HUMAN RESOURCE

- **Unit I:** Introduction to Human Resource Accounting (HRA)—historical background, meaning, objectives, importance, benefits. Limitations to Human Resource Accounting. Indian Accounting System and Human Resource Accounting. Difference between Financial Accounting and Human Resource Accounting.
- **Unit II:** Models of Human Resource Accounting --- Cost based models and Value based models; comparative analysis of both models. Various methods of Human Resource Accounting under Cost based models and Value based models.
- **Unit III:** Performance Appraisal--- meaning, characteristics, objectives & importance, benefits. Limitations to Performance Appraisal. Measurement of Performance—process and problems faced in measuring performance.
- **Unit IV:** Various traditional and modern methods of Performance Appraisal, difference between Performance Appraisal and Potential Appraisal. Performance based Individual Bonus Plans and Group Bonus Plans.
- **Unit V:** Role of Performance Appraisal in Career Management and Career Development. Role of Performance Appraisal in Wage Determination & Incentive Determination.

Paper 1 - SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT

Unit I: Introduction: The Investment environment, various investment alternatives and risk return trade off; Investment decision process; Risk aversion; Types of investors; Risk-Return analysis and impact of taxes and inflation; Types and sources of returns and risks and their measurement; Diversification and Hedging; Socially responsible investing; Ethical investing and other contemporary issues in investment management.

Unit II: Analysis of Fixed Income Securities: Bond fundamentals; Types of bonds; innovations in bond market; Valuation of bonds; Bond yields (Yield to Maturity, Yield to Call, and Realized Annual Yield); Bond price- yield relationship; Bond convexity; Risks in bonds- interest rate risk, price risk, reinvestment rate risk, inflation risk, default risk; Analysis of risks in bonds- Bond Duration, Modified duration and their measurement; Bond portfolio management including immunized bond portfolio.

Unit III: Equity Analysis: Approaches to security valuation; Fundamental Analysis- Economy, Industry, Company Analysis (EIC framework); Equity Valuation Models (DDM, P/E Ratio model and Free Cash Flow Valuation approach); Forecasting P/E ratio. Technical Analysis – basic premise and Dow theory; types of charts and Chart patterns; Moving average analysis; Market indicators and sock specific indicators; Odd lot theory; Efficient market hypothesis (EMH); Forms of market efficiency and their implications; Tests of different forms of market efficiency; Assumption of Investor's rationality and its critique; Behavioural Finance- Prospect theory and behavioural biases such as Framing, Mental accounting, Regret avoidance.

Unit IV: Portfolio Analysis, Selection and Management: The concept and significance of portfolio; Calculation of portfolio return and risk; Risk aversion and capital allocation to risky assets and risk free asset; Optimal risky portfolio; Optimal complete portfolio; Markowitz portfolio selection model; Sharpe's single Index Model and optimal portfolio construction; Capital market theory- Capital market line (CML) and concept of market portfolio; Capital Asset Pricing Model (CAPM) and its extensions; Stock market anomalies (Size effect, Value effect, Seasonality effect, Overreaction effect); Arbitrage Pricing Theory and Multifactor Asset Pricing Models including Fama French Five factor model); Active and Passive portfolio management; Investment strategies- value investing, momentum and contrarian strategies.

Unit V: Financial Derivatives: Futures- features, types and payoffs; Pricing of financial futures (Cost of carry model); Options- features, types, styles, payoffs and valuation using Black and Scholes Model; Put call parity principle; Options trading strategies- bull spread, bear spread, straddle and butterfly spread; Exotic options and other innovations in derivatives market.

Paper 2 - FINANCIAL INSTITUTIONS AND MARKETS

Unit I: Introduction: Overview of financial markets and financial instruments; Role of financial institutions, depository and non-depository institutions; Consolidation & competition among financial institutions; Financial conglomerates. Overview of the Indian financial system including financial sector reforms; Other contemporary issues in finance.

Unit II: Interest Rate: Loanable Funds Theory, economic forces affecting interest rates, factors affecting yield differentials of debt instruments; Term structure of interest rates: Pure Expectations Theory, Liquidity Premium Theory, Segmented Markets Theory & Preferred Habitat Theory, Yield Curve.

Unit III: Financial Markets: Money markets-organization, economic role, instruments & regulation; Capital Markets- Primary & secondary markets and their organization; Different types of market structures, short selling and its implications, buying on margin; Stock market indicators, their methods of computation and implications of the same; Security market regulation and stability.

Unit IV: Non Depository Institutions: Mutual Funds- Types of mutual funds schemes, ETFs, Expenses associated with mutual funds; An overview of Indian Mutual Funds Industry; Hedge funds, venture capital funds, private equity funds and regulation. Pension Funds- Issues in saving for retirement & role of the financial system; Defined benefit & defined contribution pension plans, Pension funds as financial intermediaries and their regulation; An overview of Indian pension fund industry including National Pension System. Micro finance and its relevance; Challenges faced by the micro finance industry; Change in the sources of funding of the micro finance institutions; Critical evaluation of the working of the micro finance industry.

Unit V: Insurance- Incentive problems in insurance-moral hazard & adverse selection, pure premium, premium smoothing etc.; Reinsurance, catastrophe insurance, captive insurance. Regulation; An overview of the Indian insurance industry. Banking: An overview of the banking industry; Balance sheet of a bank; Sources & uses of funds of banks, fee based & off balance sheet activities; Securitization; Bank earnings & bank performance, investment banking; Bank failure & regulation; Reasons for banks being heavily regulated, bank run, deposit insurance, capital adequacy regulation and a critique of the Basel norms, bank examination etc; The problem of moral hazard & too big to fail institutions; RBI and its policy evolution.

Paper 3 - INTERNATIONAL FINANCIAL SYSTEM

Unit I: Introduction: Growing importance of international finance, costs of international investment, crisis & contagion; Balance of Payments-current account, capital account, official reserve account, the J curve, foreign exchange reserves-costs and benefits; BOP trends in major countries, persistent current account deficits & surpluses among nations (Global Imbalances) & their repercussions; Shifting global dominance of the U.S.A.; Growing importance of a unified Europe and emerging Asia; Role of New Development Bank/ BRICS bank as an alternative to IMF.

Unit II: Exchange Rate Determination & Forecasting: Measuring exchange rate movements & volatility, factors influencing exchange rates, Government intervention-direct & indirect intervention and sterilized & non-sterilized intervention; Interest rate parity, covered and uncovered interest arbitrage; Purchasing Power Parity-absolute & relative; Fisher effect & international fisher effect; Forecasting exchange rates- technical approach, fundamental approach & efficient market approach.

Unit III: International Monetary System: Evolution of the international monetary system, bimetallism, Gresham's Law, classical gold standard, its strengths and weaknesses, inter war period, Bretton woods system, Triffin's Paradox, special drawing rights, flexible exchange rate regime, present arrangements including dollarization; The European Monetary Union & its costs & benefits; Fixed versus floating exchange rate systems.

Unit IV: International Financial Markets: Foreign exchange markets, international money markets, international credit markets, international bond markets & international stock markets; Regulatory asymmetry & its implications; Recycling of petrodollars. Financial Crisis: Financial flows to developing countries, the problem of original sin. Capital mobility-the trilemma of the exchange rate regime or the impossible trinity; Lessons from the crisis; Role of International financial institutions like IMF & World Bank; Role of credit rating agencies; Euro zone crisis and other contemporary issues.

Unit V: International Banking: Offshore banking & offshore currency trading; Factors contributing to the growth of international banking & Eurocurrency trading, regulatory asymmetry, shadow banks; Bank failure & safety nets, the problem of moral hazard & systemically important financial institutions; Problems in regulating international banking, regulatory arbitrage; BIS & Basel Committee-issues & challenges.

Paper 4 - INDIA'S FOREIGN TRADE AND INVESTMENT

Unit I: Introduction to India's Foreign Trade and Investment: History and introduction to foreign trade, pattern and structure of India's foreign trade; Promotional measures in foreign trade by Indian Government, India's trade in service; Terms of trade; India on the world trading map; Analysis of thrust export products and markets; Regulatory bodies in India dealing with foreign trade; India's foreign investment policy and flows: India as an investment destination; India's investments abroad – Indian joint ventures in foreign countries and their operations. Recent trends in India's foreign trade.

Unit II: Foreign Trade Policy and Economic Relations: Policy making body and regulatory framework; Bilateralism and multilateralism in India's trade relations; India's trade and economic relations with EU and other regional groupings; India and regional economic cooperation in South Asia; India's bilateral investment treaties and DTAAs (Double Taxation Avoidance Agreements); Future of India's trade policy; LERMS, convertibility of rupee - partial and full convertibility; Second generation reforms.

Unit III: Export Promotion Measures and Institutional Arrangements: Export promotion measures and schemes; Export incentives; EXIM bank of India; EXIM policy; Export and trading houses, Import facilities for exports; Export Processing/Special Economic Zones (EPZs/SEZs) and 100% EOUs – Policy framework and operational aspect. Infrastructure support - Transportation and warehousing infrastructure, Indian ports and shipping system; Foreign trade finance and insurance; Sources and schemes of foreign trade finance

Unit IV: Export development authorities- Agricultural and Processed food products Export Development Authority (APEDA); Marine Products Export Development Authority (MPEDA); Federation of Indian Export Organisations (FIEO); H S Classification.

Unit V: Foreign Exchange Facilities and Regulations: Foreign exchange facilities and exchange rate mechanism; Regulatory framework - FEMA and its objectives and provisions; other acts and regulations.

Elective Group 4 --- Marketing

Paper 1 - ADVERTISING AND SALES MANAGEMENT

Unit I: Advertising – Its importance and nature; Advertising and publicity; Advertising management process; Advertising objectives; DAGMAR approach; Determination of target audience and positioning; Advertising budget – Factors influencing budget decision and methods.

Unit II: Advertising Message and Media Decisions: Creativity and advertising; Creative process; Creative strategy, creative appeals and execution styles; Copywriting for print, radio, television and web ad. Media Decisions –Types of media; Advertising through internet and interactive media; Developing media plan; Media selection and scheduling.

Unit III: Organization and Evaluation of Advertising Efforts: Centralized and decentralized systems; In- house agency arrangements; Advertising agencies – selection, compensation and appraisal of advertising agency; Managing advertising agency relations; IMC services; Reasons for evaluating advertising effectiveness; Advertising testing process - Before and after advertising tests and techniques.

Unit IV: Advertising and Society: Ethical and social aspects of advertising; Regulation of advertising in India; Recent developments and issues in advertising. Fundamentals of Personal Selling: Nature and importance of selling; Types of selling; Personal selling, salesmanship and sales management; Process of effective selling; Sales management process; Environmental factors impacting selling; Managing ethics in selling environment; Role of personnel selling in customer relationship management

Unit V: Sales Planning and Organization: Setting personal selling objective; Market analysis and sales forecasting; Sales budget; Sales territory; Sales quota; Role of IT in sales planning. Sales Organization: Organization structure; Distribution networks relationship. Sales Force Management: Recruitment and selection; Training and development- Objectives, techniques and evaluation; Sales persons compensation and techniques; Sales contests; Motivating and supervising sales personnel; Evaluation and control of the sales effort – Evaluation of sales personnel performance, sales and cost analysis.

Elective Group 4 --- Marketing

Paper 2 - INTERNATIONAL MARKETING MANAGEMENT

Unit I: Introduction: Importance and scope of international marketing; International marketorientation and involvement; International marketing management process - An overview,
International marketing information system. International Marketing Environment: Typology of
international marketing environment; Influence of foreign market's physical, economic,
socio-cultural, political and legal environments on international marketing decisions.
International Market Segmentation, Targeting and Positioning; Screening and selection of
foreign markets. International market entry strategies — Exporting, licensing, contract
manufacturing, joint venture, operating through wholly-owned subsidiaries aboard.

Unit II: International Product Planning and Pricing Decisions: Major product decisions –product quality, design, labeling, packaging, branding and product support services; Issue of product standardization vs. adaptation; International trade product life cycle; New product development. Pricing Decisions for International Markets: Factors influencing international price determination; International pricing process, policies and strategies; Delivery terms and currency for export price quotations; Standardised vs. differentiated pricing strategies; Transfer pricing.

Unit III: International promotion strategies: Communications across countries - Complexities and issues; Country-of-origin effects and strategies for dealing with adverse country-of-origin effects; International promotion mix: Concept, tools and their key features; Developing international promotion campaign; Planning for direct mail, sales literature, trade fairs and international advertising; International sales force management: Process and major issues.

Unit IV: International Distribution Decisions: Distribution channel strategy; Different types of international distribution channels, their roles and functions; Selection and management of overseas middlemen; International distribution logistics - inventory management, transportation, warehousing, and insurance.

Unit V: Emerging Trends in International Marketing: International marketing through Internet; Ecological concerns in international marketing, International marketing ethics.

Elective Group 4 --- Marketing

Paper 3 - CONSUMER BEHAVIOUR

Unit I: Consumer Behaviour: Importance and nature of consumer behaviour; Types of consumers and their role; Consumer behaviour and marketing concept; Changing profile of Indian consumers and new consumption patterns; Conducting consumer research – overview of process, complexities and issues.

Unit II: Consumer Decision Making Process: Buying motives; Buying roles; Consumer buying process; Stages and levels of consumer decision making; Business buying behaviour- an overview; Theories of motivation and its application.

Unit III: Personal Factors Affecting Consumer Behaviour: Demographic characteristics; Family, Family life cycle and consumer decision making; Household influence on consumer buying behaviour; Needs and motivation; Perception; Perceptual mapping and positioning; Value perceptions; Attitude and attitude change; Attitude models; Learning and learning theories; Consumer involvement- antecedents and consequences; Personality- Concept and personality theories; Psychographics; Life style and applications.

Unit IV: Socio-Cultural Determinants of Consumer Behaviour: Reference group influences-Theories of reference group and applications; WOM communication and opinion leaders; Social class and social class stratification in India; Understanding cultural and sub-cultural influences on individual, norms and their role, customs, traditions and value system; Consumer socialization and inter-generational influences; Cross-cultural dimensions of consumer behaviour.

Unit V: Models of Consumer Behaviour and Business Buying Behaviour: An overview of contemporary models; Deterministic and probabilistic approaches; Contemporary Models of consumer behaviour.

Elective Group 4 --- Marketing

Paper 4 – MARKETING RESEARCH

Unit I: Introduction to Marketing Research: Importance, Nature and Scope of marketing research, Marketing information system and marketing research, Marketing research process and organisation.

Unit II: Problem Identification and Research Design: Problem identification and definition, Developing a research proposal; Determining research type exploratory, descriptive and conclusive research; Experimental designs.

Unit III: Data Resources: Secondary data sources and usage: Online data sources; Primary data collection methods -questioning techniques, online surveys. Observation method; Questionnaire preparation.

Unit IV: Sampling Plan: Universe, sample frame and sampling unit, Sampling techniques: Sample size determination. Data Collection: Organisation of field work and survey errors-sampling and non-sampling errors.

Unit V: Data Analysis: Univariate, bivariate and multivariate data analysis, Report preparation and presentation. Market Research Applications: Product research, Advertising research; Sales and market research, International marketing research; Marketing research in India.

Paper 1 - WEALTH & GIFT TAX

Part I: Wealth Tax

Unit I: Introduction; Wealth Tax Liability and The Assets included and excluded for Wealth Tax Liability; Valuation of Assets; and Computation of Net Wealth and Wealth Tax.

Unit II: Procedure for Assessment and Collection of Wealth Tax; Payment, Recovery and Refund of Wealth Tax; Penalties and Prosecutions; and Appeals & Revision.

Part II: Gift Tax

Unit III: Introduction; Type of Gifts (Deemed and Exempted Gifts); Valuation of Gifts; and Computation of Gift Tax.

Unit IV: Procedure for Assessment and Collection of Gift Tax; Payment and Refund of Gift Tax; Penalties and Prosecutions; and Appeals & Revision.

Paper 2 – DIRECT TAX PROCEDURES

Part I: Direct Tax Procedure

Unit I: Submission of Return of Income and Assessment Procedure.

Unit II: Advance Tax, Interest and Fees.

Unit III: Income Tax authorities and Advance Rulings.

Unit IV: TDS, TCS and Refund.

Unit V: Penalties and Prosecutions; Appeals and Revisions, Settlement of cases.

Paper 3 – INDIRECT TAX PROCEDURES

Part A - Goods and Services Tax

Unit I: Return, Payment of Tax and Refund

Unit II: Assessment, Demands and Recovery

Unit III: Appeals and Revision, Offences and Penalties.

Part A - Customs Duty

Unit IV: Importation, Exportation and Warehousing.

Unit V: Duty drawback, Recovery, Demands and Refund.

Unit VI: Advance Rulings, Appeals and Revision, Offences and Prosecution.

Paper 4 - COMPUTERISED TAXATION & RETURN FILING

Unit I: Return Form, Mode of Submission, PAN, Quoting of Aadhaar number.

Unit II: Form 26AS, Use of e-tax calculator, E-Pay tax, Calculation of relief.

Unit III: e-filing without using digital signature and using digital signature and electronic verification code, Uploading of Return. View e-filed return, e-verification.

Unit IV: Computation of GTI and tax payable (individual, company).

Unit V: e-filing of return in proper form, e-verification/generation of return verification form.

Paper 1 - BUSINESS MODELS IN E-COMMERCE & ICT APPLICATIONS

Unit I: Introduction: E-Commerce Concepts, Features, E-commerce vs. E-enterprise, E-commerce vs. E-tailing. Present scenario and regulatory environment of E-commerce in India, Business Models - concepts, types of business models, key elements of a business model.

Unit II: Types of E-commerce: Business to Business (B2B) characteristics, importance, process, alterative models of B2B, Business to Consumer (B2C) characteristics, process, marketing and business strategies in B2C and B2B E-commerce, role of websites in B2C, Consumer to Consumer (C2C)- characteristics, process, Consumer to Business (C2B) characteristics, process, Other E-commerce Models Business to Government (B2G), Government to Business (G2B) and Government to Consumer (G2C).

Unit III: E-commerce Business Models: E-business Models based on the relationship of transaction parties, E-commerce process, primary revenue Models in E-commerce, E-tailing business models-case studies, business models in emerging E-commerce areas.

Unit IV: Introduction to ICT: Evolution of computers, features and design of its components, operating systems proprietary and open source, application software, computer languages and programming (basic idea), ICT-concept and importance, components.

Unit V: ICT Applications in Various Fields: E-Governance - G2G, G2B, and G2C models, benefits of E Governance, risk involved; E-environment Geographical information System (GIS), weather forecasting, E-education-computer aided learning, E-health, ICT in manufacturing- CAD and CAM. ICT and E-commerce: Role of ICT in driving E-commerce business, ICT and E-commerce relationship, ICT Infrastructure and E-commerce.

Paper 2 - LOGISTICS AND SUPPLY CHAIN MANAGEMENT IN E-COMMERCE

Part I: Logistics in E-Commerce

Unit I: Introduction to E-commerce Logistics: Logistics in E-commerce - concept, features, importance, evolution of E-commerce logistics, E-commerce logistics in development markets, Indian scenario.

Unit II: E-logistics: ICT infrastructure for future logistics, E-logistics for various modes of transport (air, road, rail etc.), automating E-logistics in B2C and B2B E-commerce, E-fulfilment, Global logistics trends, Global issues and challenges in Logistics Management.

Unit III: Warehouse and E-logistics: Concept of inventory management, Warehouse Management System (WMS)-Functions, Connectivity of WMS solution into ERP. Warehousing challenges of e-commerce, Radio Frequency Identification (RFID)- Cost and benefits, RFID to enhance data capture processes in warehouse environment, GS1 keys used in logistics and E-procurement, The Global Data Synchronization Network (GDSN), Electronic Product Code Information System (EPCIS).

Part II: Supply Chain Management in E-commerce

Unit IV: Introduction to Supply Chain Management: Concept of supply chain and supply chain management, importance of SCM, evolution of SCM, SCM vs. Value Chain Management.

Unit V: E-Supply Chain Management: Application of ICT in SCM, E-Supply Chain planning (Components) E-Supply chain fusion Chanel Management and Channel Integration New trends in SCM-application of Artificial Intelligence.

Unit VI: Global Supply Chain Management: Impact of Globalization on Logistics and Supply Chain Management, Managing Global Supply Chain, Single Window System for Global SCM.

Paper 3 - WEB-DESIGNING & DIGITAL MARKETING

Part I: Web-Designing

Unit I: Introduction to Internet: Concept, Evolution of internet, Significance, Types of Network, Internet Network Services and functions of internet, Internet Technology and Protocol, Internet Addressing Scheme, Internet Security-firewalls, basics of asymmetric cryptosystems; Internet Security Management Information Privacy and Copyright Issues.

Unit II: Basics of Web-Designing: Concept of www, web technology, types of websites, functioning of websites, difference between web designer and web developers, how to create a Basic Web Page, Web Page Layout techniques; Concept of HTML, HTML for content development, Cascading Style Sheets (CSS)-Selector Type, Common Properties, Photoshop Elements and Principles of Design, Interactivity tools.

Unit III: New Trends in Web-Designing: Role of Multimedia and Graphics, JavaScript, Use of Adobe Dreamweaver, Design a Facebook Page, Create You Tube Videos; Other Utilities- GIF Animation, On-Page Search Engine Optimization, Google Webmasters Tools, Developing a Mobile Website.

Part II: Digital Marketing

Unit IV: Introduction to Digital Marketing: Digital Marketing concept, features, strategies; aligning internet with business objectives, User behavior in the digital space and Navigation; Branding and Customer Experience in digital age, Customer Insights - concept, importance in digital marketing, tools available.

Unit V: Search Engine Marketing and Social Media: Search Engine Optimization (SEO) - Search Engines Basics, Functioning of Search Engines, On & off-page Optimization; Search Engine Marketing Concept, Understanding Google search - Organic & Paid, Overview of Google Adwords, Google Adsense, Microsoft AdCenter and Yahoo Search Marketing; Social Media Optimization-concept, bookmarking & aggregating, content, content sharing knowledge sharing, connecting to social networking, Campaign Management, Pay Per Click (PPC) Management, Conversion Tracking. Targeting & Analytics, Keyword Selection, Conversion Metrics CPA, CTR, Campaigns - Google PPC Campaigns, LinkedIn Campaigns, Facebook Campaign, YouTube Advertising: Use of Google Analytics.

Unit VI: Marketing through E-mails and Mobiles: E-mail Marketing User Behaviour, Segmentation, Key Metrics, Best Practice Case Studies, E-marketing strategies, Tracking landing pages, Choosing your metrics, A/B and Multivariate testing, Analyzing test results, Setting your budgets; Mobile Marketing Concept, SMS Strategy, Mobile Advertising, Mobile Optimized Websites, Mobile Apps, Proximity Marketing.

Paper 4 - E-COMMERCE SECURITY AND LAWS

- **Unit I:** Introduction to E-commerce Security: E-commerce security concept. importance, security issues in E-commerce, security risks in E-commerce, sources of threats, types of threats.
- **Unit II:** Network Security Issues: Encryption. Protecting Web server with a Firewall, Firewall and the Security Policy. Network Firewalls and Application Firewalls, Proxy Server.
- **Unit III:** Other Security Issues: Cryptography, Symmetric and Asymmetric Cryptosystem. public key certificates and infrastructures, authentication and authorization certificates. Role of electronic signature. EDI Security, Mobile code security, security of agent-based systems, secure electronic transactions, electronic payment systems, intellectual property protection.
- **Unit IV:** Introduction to Cyber Law: Cyber law-concept, worldwide scenario. 5. Cyber Crime and Laws in India: Cyber crime cases in E-commerce space- worldwide and Indian scenario, Cyber Law in India- Information Technology Act 2000- relevant provisions.
- **Unit V:** Other Laws Protecting Cyber Consumers in India: Protection of Cyber Consumers in India and Consumer Protection Act 1986, Specific relief Act 1963 and Sale of Goods Act 1930.

Paper 1- REGULATORY FRAMEWORK OF BANKING AND INSURANCE BUSINESS

Unit I: Banking in India during pre-independence era; Changes in Indian banking system post-independence, establishment of RBI, Bank Nationalization and Bank Reforms; Present structure of Indian Banking System.

Unit II: RBI as a Banking Sector Regulator: Objectives of RBI; Functions of RBI; Monetary Policy of RBI and Credit Control 4. Banking Regulation Act and Other Legislations Regulating Commercial Banking in India: Banking Regulation Act 1949 relevant provisions; Prevention of Money Laundering Act, 2002; Banking Cash Transaction Tax and Service Tax; The Securitization and Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002; Foreign Exchange Management Act 1999 etc.; The Banking Code Rules; consumer protection in banking.

Unit III: Regulation and Supervision of Micro-finance Institutions: Microfinance Institutions as an alternative to banking institutions in India, legal forms, regulatory framework-self regulation, state level legislations;

Unit IV: Introduction to Indian Insurance Sector: Concept of Insurance and its Evolution; Insurance Legislation in India Insurance Act, 1938; Nationalization of Insurance Business in India Life and General Insurance Councils; Liberation in 1990s and insurance reforms. IRDA: Mission Statement Composition - Duties, Power and Functions Regulations Issued by the IRDA.

Unit V: Agency Function and Registration of Insurance Companies: Qualifications and Functions of Brokers, Agents and Corporate Agents, Validity and Renewal of License Applicable to Them; Regulations for Third Party Administrators (TPA) -Procedure for Obtaining a License - Revocation and Cancellation of Licence- Code of Conduct for TPA Maintaining Confidentiality by TPA; Procedure for Registration of Insurance Companies-Renewal and Suspension of Registration - Regulations for Registration of Life and General Reinsurance

Unit VI: Policyholders' Interest and Grievance Redressal Rights of Assignment, Nomination and Transfer, Stages of Insurance Policy, Free Look Period, Matters to be Stated in a Life and General Insurance Policy Claim Procedures for Life and General Insurance Policies; Grievance Redressal-- Consumer Protection Act Feature and Structure; Ombudsman -Nature of complaints - Pre Requisite for Filing Complaints, Integrated Grievance Management System (IGMS).

Paper 2 - MANAGEMENT OF BANKING AND INSURANCE PRODUCT & SERVICES

Unit I: Deposit products: Demand deposits - current account and charges associated with it, savings account, methodology of interest calculation, Time deposits -- term deposits with interest payout option, term deposit with interest accumulation option, interest calculation, calculation of maturity value, Recurring deposits-calculation of maturity amount, Other innovative deposit products, Regulatory requirements associated with deposit products (KYC, PMLA etc).

Unit II: Loan products: Personal Finance - Housing loan, vehicle loan, education loan, personal loan, gold loan, loan against securities, loan against other property-calculation of EMI, impact of processing charge, prepayment and associated conditions, Business Finance - cash credit, term loan-mortgage and non-mortgage loans, overdraft facilities; Fixed vs. Floating rate loans, Determination of lending rates by banks-PLR, Base Rate, RBI Repo and Reverse Repo rate change and its impact on lending rate, marginal cost of fund, Loan approval process.

Unit III: Other products and services: Certificate of deposits, Fund based services other than loan services, bill purchase discount, lease finance, hire purchase finance, Non fund based letter of credit, letter of comfort, bank guarantee/LOU, LC advising/ confirmation, co-acceptance of bills, solvency certificate, credit report, services as executors and trustees, safe deposit vaults, payment and settlement remittance services cheque, pay order and demand draft, ATM and debit cards, RTGS, NEFT, ECS, fund transfer to foreign countries, prepaid cards and wallet services, standing instructions; Credit cards.

Unit IV: Life Insurance Products for Individuals: Term Plan, Endowment Plan, Money Back Insurance Plan - Whole-Life Insurance Plan - Unit Linked Insurance Plans (ULIPs) Joint Life Insurance Plans - Child Insurance Plans - Rider benefits - Industrial life, Annuity Plans - different types of annuity plans, Formalities associated with life insurance application and acceptance, policy document, premium payment, bonus, policy lapse and revival, surrender.

Unit V: Group Insurance Schemes: Different types of group insurance schemes - Group Term Insurance Scheme - Group Gratuity Scheme - Group Superannuation scheme - Types of group superannuation schemes-Group Leave Encashment scheme - Employees Deposit -Linked insurance Scheme, Group Insurance Scheme in-lieu of EDLI-Social Security Scheme.

Unit VI: General Insurance Products: Personal and group health insurance, Fire and Consequential Loss Insurance; Marine Insurance; Agricultural Insurance Liability Insurance, Motor Liability, Personal Accident and Specialty Insurance, Engineering Insurance, Other insurances Burglary insurance - Baggage insurance Fidelity Guarantee insurance Jeweller's Block insurance Crime insurance - Aviation insurance -Satellite insurance -Oil & energy risks insurance etc. - micro insurance, Procedural aspect of general insurance products (brief outline).

Paper 3 - FUND MANAGEMENT IN BANKING AND INSURANCE COMPANIES

Unit I: Introduction to treasury operations in banks: Concept and evolution; objectives and role of treasury, functions of treasurer, scope and functions of treasury management; internal treasury control system; RBI measures relating to treasury operations in banks; role of information technology in treasury management.

Unit II: Liquidity management, restrictions on investment and forex market operations: Maintenance of CRR and SLR- concept, regulatory guidelines, penalty for non-maintenance, cost of fund; CCIL - netting or elimination of exposure; restrictions o SLR and Non-SLR investments - Prudential Norms by RBI; Forex market operation-international financial system and forex market, Indian forex market and RBI.

Unit III: NPA Management: Concept, classification, guidelines to recognition of NPA: provisioning requirement; NPA accounting, SARFAESI Act and Insolvency and Bankruptcy Code (brief idea). Capital Adequacy and BASEL Norms: meaning of capital fund, sources, importance of capital fund in risk management, capital adequacy standards - BASEL framework (its evolution and present form).

Unit IV: Measurement of Financial Performance of Banks: Financial statements prepared by banks (brief outline); analysis and interpretation of key financial performance indicators.

Unit V: Investment Management in Insurance Institutions: Possible avenues of investments, Asset-Liability Management and Solvency: Concept of solvency and solvency margin, need for solvency margin, maintenance of solvency margin by insurance companies, need for a Risk Based Capital approach in India. Measurement of Financial Performance of Insurance Companies: Financial statements prepared by insurance companies (brief outline), Key performance indicators.

<u>Paper 4 - RISK MANAGEMENT IN BANKING AND INSURANCE SECTOR – TOOLS AND MANAGEMENT</u>

Unit I: Introduction: Concept of 'Risk - Difference between 'Risk' and 'Uncertainty - Types of Risk-Market Risk, Credit Risk, Liquidity Risk, Interest Rate Risk, Operational Risk, Off Balance Sheet Risk, Foreign Exchange Risk, Sovereign Risk, Insolvency Risk Concept of Enterprise Risk Management (ERM) - Definition of 'Risk Management' - Approaches to Risk Management - Risk Management Strategies.

Unit II: Interest Rate Risk Management: Analysis of Interest Rate Risk, Measuring Interest Rate Risk - Gap Analysis, Asset Liability Repricing and Repricing Risk. Market Risk and its Management: Market Risk and its Types, Calculating Market Risk Exposures. Value-at-Risk (VaR) methodology, Factors affecting VaR, Statistical Issues in VaR.

Unit III: Managing Sovereign and Insolvency Risks: Sovereign Risk Events-Debt Repudiation versus Debt Rescheduling, Evaluation of Sovereign Risk-Mechanisms for dealing with Sovereign Risk Exposures. Insolvency Risk Analysis through Capital Adequacy Ratios in Banking and Insurance Services. Risk Analysis in Insurance Services: Insurability of Risks-Nature of Insurance and Reinsurance Risks-Law of Large Numbers and Actuarial Methods of Insurance Pricing -Mitigating Risks in Insurance Services.

Unit IV: Credit Risk Management: Credit Risk Exposures - Types of Credit Risk - Credit Events Credit Quality Problems and Credit Rating Transition Matrix. Basel Norms Managing Credit Risk-Credit Derivatives and Securitization. Liquidity Risk Management: Liability-side and Asset-side Liquidity Risk-Types of Liquidity Risk. Credit Risk Liquidity Risk in Insurance Services

Unit V: Asset Liability Management: Concept, Role of ALM in managing interest rate risk and liquidity risk. Managing Operational and Off Balance Sheet Risks. Sources of Operational Risk-Measurement of Operational Risk. Operational Risk and Basel Norms-Mitigating Operational Risk.

Paper 1 - IPR LAWS IN INDIA

Unit I --- Intellectual Property Rights --- Meaning, Characteristics, Kinds of IPR, Contemporary Issues in IPR--- IPR and Sustainable Development, Interface between IPR and Human Rights, Interface between IPR and Competition Law. Justification and Rationale for Protecting Intellectual Property, IPR in India. E-Commerce and IPR issues.

Various Rules and Provisions Related to ---

Unit II: Trade Marks Act 1999, The Patents Act 1970 (amended in 2005).

Unit III: The Copyright Act 1957, The Designs Act 2000.

Unit IV: The Geographical Indication of Goods (Registration and Protection) Act 1999, The Protection of Plant Varieties and Farmers Rights Act 2001.

Unit V: The Information Technology Act 2000

Paper 2 - INDUSTRIAL & LABOUR LAWS -1

Various Rules and Provisions Related to ---

The Employee's Compensation Act, 1923 (formally known as "The Workmen Compensation Act, 1923")

Trade Unions Act 1926

Industrial Disputes Act 1947

Factories Act 1948

Child Labour (Prohibition & Regulation) Act 1986

Sexual Harassment at Workplace (Prohibition, Prevention and Redressal) Act 2013

Paper 3 - INDUSTRIAL & LABOUR LAWS -2

Various Rules and Provisions Related to ---

Payment of Wages Act 1936

Minimum Wages Act 1948

Employees' State Insurance Act 1948

Payment of Bonus Act 1965

Payment of Gratuity Act 1972

The Code on Wages 2019

Paper 4 – THE COMPETITION ACT 2002

Unit I: Historical Background of Laws related to Market Competition in India, Monopoly & Restrictive Trade Practices Act 1969 (MRTP Act)—various features, shortcomings of MRTP Act. Competition Advocacy in India.

Unit II: Raghavan Committee Report, Applicability of Competition Act 2002, definitions of various terminology used in the act.

Unit III: Various rules related to Prohibition of Certain Agreements, Abuse of Dominant Position and Regulation of Combinations.

Unit IV: Competition Commission of India- Structure, Duties, Powers & Functions. Power & Duties of Director General

Unit V: Various Rules regarding appeal and penalties. Process Flow & Mechanism of Complaint Handling under the act. Procedure of Complaint, Difference between MRTP Act and the Competition Act.