

1. construction, maintenance and repairing of academic buildings , library, class rooms, electric appliances and other physical infrastructure of DRA Govt PG college is done by the PWD (social sector) PWD (electrical), Government of UP Principal, DRA Govt PG college, intimates the construction, Maintenance and repairing requirements, as and when required, to the respective PWD, Govt of UP. 2. The college receives grant from the higher education department, Govt of UP and RUSA. 3. While purchasing an equipment from any fund. It is always ensured that the installation charges and maintenance charges ( within warranty period ) are provided by the company, which delivers the equipments such clause is inserted in the work order of the equipment. 4. The timetable of the college should be prepared in a manner that every classroom should be occupied and fully utilized. Since the size of classroom of college varies considerably. The timetable of the bigger classes should be set in bigger room. PG classes having lesser number of students should be allotted in small sized classrooms . 5. The sport field (Main playground, badminton court and soft volleyball court) should be used by the desires , players only during free periods. It will remains open for free uses before or after classtime. Indoor games will be allowed only during leisure periods the sport material to be used for indoor and outdoor games will be issued to student accordingly. 6. The reading room will remain open during the college hours (for boys and girls). The students can use reading material (magazines, news paper, competitive books) only during their leisure periods. The library will issue the books to students by a card system according to the time allotted for the purpose. Clockwise timetable (indicating the days and time) for allotment will be displayed on the library gate for purpose. 7. In order to ensure the optimal utilization of laboratories batches of the students will be prepared clockwise. Timetable (indicating the time and date of the batches) will be displayed of each department. In case of power failure supply of electricity and water will be ensured by a backup system. 8. Proper cleanliness and hygenic conditions will be inside classrooms, laboratories, library , sports complex, reading rooms , girls common rooms and toilets. First priority for the uses of computer room will be given to the students of vocational courses and the staff members. The other students of the college may also avail computer and internet services whenever systems are free. A computer specialist (specially appointed for the purpose ) will always remain in the room to monitor the uses and to prevent the misuse of the NET. 10. The library will remain open for use for teachers during college hours. Visit or register will be maintained in the library.